

SHORELINE MASTER PROGRAM: PERIODIC REVIEW PUBLIC PARTICIPATION PLAN



Introduction

The City of Medina is undertaking a periodic review of its Shoreline Master Program (SMP), as required by the Washington State Shoreline Management Act (SMA), RCW 90.58.080(4). The SMA requires each SMP be reviewed and revised, if needed, on an eight-year schedule established by the Legislature. The review ensures the SMP stays current with changes in laws and rules, remains consistent with other Medina plans and regulations, and is responsive to changed circumstances, new information and improved data.

A Public Participation Plan is required to describe how the City of Medina will encourage early and continuous public participation throughout the process of reviewing the SMP.

This Public Participation Plan describes the steps that Medina will take to provide opportunities for public engagement and public comment, as well as contact information and web addresses. This plan is in addition to any other minimum requirements for public participation required by the City of Medina Code Section 20.83.110. This plan is a working document and will be adjusted as needed to provide for the greatest and broadest public participation.

1.0 Public Participation Goals

- Provide interested parties with timely information, an understanding of the process, and multiple opportunities to review and comment on proposed amendments to the SMP.
- Actively solicit information from citizens, property owners and stakeholders about their concerns, questions and priorities for the Periodic Review process.
- Encourage interested parties to informally review and comment on proposed changes to the SMP throughout the process and provide those comments to decision makers.
- Provide forums for formal public input at project milestones prior to decision-making by local officials.
- Consult and consider recommendations from neighboring jurisdictions, federal and state agencies, and Native American tribes.

2.0 Public Participation Opportunities

The City of Medina will use a variety of communication tools to inform the public and encourage their participation, including the following:

2.1 Website

The City of Medina's website will include a Shoreline Master Program Review webpage where interested parties can access status updates, draft documents, official notices, minutes and other project information. The webpage will be the primary repository of all information related to the Periodic Review process. The page will include who to contact for more information and an email link for questions and comments.

2.4 Notice mailing list

An email list of interested parties will be created, advertised and maintained by the City of Medina. The list will be used to notify interested parties regarding Periodic Review progress and participation opportunities. Interested parties will be added to the list by contacting Development Services.

2.5 Comment

Interested parties will be encouraged to provide comments to the City of Medina by letter or email. All comments will be forwarded to the City Council and Planning Commission. The Periodic Review webpage will be the central repository for information under consideration. Documents will be available for review at the City of Medina Development Services, and copies will be provided at the established copying cost by request.

2.6 Planning Commission and Public Hearing

The Planning Commission will be the primary forum for detailed review and recommendations to the City Council. Interested parties are encouraged to attend and provide comments during the Planning Commission deliberations and/or City Council workshops and public hearings. Official notices will be published as established in the Medina Municipal Code.

2.7 News media

The local news media will be kept up-to-date on the Periodic Review process and receive copies of all official notices. The Bellevue Reporter will be the primary news media contact.

3.0 List of stakeholders

City of Medina will engage the following stakeholders:

KEY PARTIES/STAKEHOLDERS

Local governments must consult with interested parties throughout the development of legislation. Depending on the proposed legislation, the City has identified the following interested parties and agencies that will be included in notifications. For each legislative action, the City will create a public notification list from these parties tailored to the scope and impact of the proposal, with the goal of ensuring that all potentially affected parties are included.

Members of the Public

- ☐ Residents city-wide
- ☐ Property/business owners city-wide

Environmental Stakeholders

- ☐ Water Resource Inventory Area (WRIA) 8
- ☐ Mid Sound Fisheries Enhancement Group
- ☐ Puget Sound Clean Air Agency
- ☐ National Audubon Society

Tribes

- ☐ Muckleshoot Tribe

Special Purpose Districts

- ☐ Bellevue School District

City Departments and Services

- ☐ City Council
- ☐ Planning Commission
- ☐ Parks & Recreation Board
- ☐ City Staff

Other Local Government

- ☐ King County
- ☐ Town of Hunts Point
- ☐ Town of Yarrow Point
- ☐ Town of Beaux Arts Village
- ☐ City of Clyde Hill
- ☐ City of Bellevue

State Government

- ☐ Department of Ecology
- ☐ Department of Fish and Wildlife
- ☐ Department of Natural Resources
- ☐ Department of Commerce

Federal Government

- ☐ Federal Emergency Management Agency (FEMA)
- ☐ US Army Corps of Engineers

4.0 Public Participation Timeline

The following is a general timeline including anticipated public participation opportunities. The City of Medina will coordinate with the Department of Ecology throughout the process. A detailed timeline will be posted on the Periodic Review webpage.

January -	Public Participation Plan
February	Website launch Notification sent to interested parties Review SMP and other relevant City codes and policies
February	Propose draft amendments
March - April	30-day public comment period on draft revisions Environmental review (SEPA) Community meeting Public Hearing before Planning Commission during 30-day public comment period Planning Commission recommendation to City Council
April - June	Ecology initial determination (up to 45 days)
June	City Council adoption

5.0 Public Comment Periods and Hearings

The Planning Commission will conduct a public comment period and at least one public hearing to solicit input on the Periodic Review prior to making a recommendation to the City Council.

The City of Medina will coordinate with the Department of Ecology on public notification of comment periods and hearings to take advantage of Ecology's optional SMP amendment process that allows for a combined state-local comment period (WAC 173-26-104).

Public notice of all hearings will state who is holding the comment period and/or hearing, the date and time, and the location of any public hearing. Notices will be published per official policy and comply with all other legal requirements such as the Americans with Disabilities Act. A notice will be sent to the email list (2.4, above) and the Department of Ecology.